

Agenda

Audit and governance committee

Date: **Monday 30 July 2018**

Time: **2.00 pm**

Place: **Committee Room 1, Shire Hall, St. Peter's Square,
Hereford, HR1 2HX**

Notes: Please note the time, date and venue of the meeting.

For any further information please contact:

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If you would like help to understand this document, or would like it in another format, please call Caroline Marshall on 01432 260249 or e-mail caroline.marshall3@herefordshire.gov.uk in advance of the meeting.

Agenda for the meeting of the Audit and governance committee

Membership

Chairman **Councillor PD Newman OBE**
Vice-Chairman **Councillor ACR Chappell**

Councillor CR Butler
Councillor EE Chowns
Councillor EPJ Harvey
Councillor RJ Phillips
Councillor J Stone

Agenda

		Pages
THE PUBLIC RIGHTS TO INFORMATION AND ATTENDANCE AT MEETINGS		
1.	APOLOGIES FOR ABSENCE To receive apologies for absence.	
2.	NAMED SUBSTITUTES (IF ANY) To receive details any details of members nominated to attend the meeting in place of a member of the committee.	
3.	DECLARATIONS OF INTEREST To receive any declarations of interest by Members in respect of items on the agenda.	
4.	MINUTES To approve and sign the minutes of the meeting held on xxxxxx.	9 - 16
5.	QUESTIONS FROM MEMBERS OF THE PUBLIC To receive questions from members of the public. Deadline for receipt of questions is 5.00 pm on 24 July 2018 (3 clear working days from date of meeting). Accepted questions and answers will be published as a supplement prior to the meeting.	
6.	QUESTIONS FROM COUNCILLORS To receive any questions from councillors. Deadline for receipt of questions is 5.00 pm on 24 July 2018 (3 clear working days from date of meeting). Accepted questions and answers will be published as a supplement prior to the meeting.	
7.	EXTERNAL AUDIT FINDINGS REPORT - 2017/18 STATEMENT OF ACCOUNTS	17 - 54
8.	SIGNING OF THE 2017/18 STATEMENT OF ACCOUNTS To approve the 2017/18 statement of accounts and associated letter of representation to Grant Thornton, the external auditors.	55 - 168
9.	ANNUAL GOVERNANCE STATEMENT To agree the annual governance statement 2017/18.	169 - 196
10.	2016/17 EXTERNAL AUDIT FEE For the committee to consider and approve the proposed additional external audit fee charge for work completed during the external audit of the 2016/17 statement of accounts.	197 - 200
11.	INTERNAL AUDIT ANNUAL REPORT AND OPINION 2017/18	201 - 224

	<p>The purpose of this report is to enable the committee to provide independent assurance on the adequacy of the risk management framework together with the internal control of the financial reporting and annual governance processes by considering the head of internal audit's annual report and opinion, and the level of assurance it gives over the council's corporate governance arrangements.</p>	
12.	CORPORATE RISK REGISTER	225 - 246
	<p>To consider the status of the council's corporate risk register in order to monitor the effectiveness of the performance, risk and opportunity management framework.</p>	
13.	TRACKING OF INTERNAL AUDIT RECOMMENDATIONS	247 - 258
	<p>To review progress of the implementation of audit recommendations.</p>	
14.	NMITE ASSURANCE REVIEW	259 - 264
	<p>A briefing to enable the committee to provide assurance on the adequacy in regards of the risk framework on the measure the council is taking as the accountable body for the new model in technology & engineering (NMiTE) and the milestone payments from the Department for Education (DfE).</p>	
15.	WORK PROGRAMME UPDATE	265 - 272
	<p>To provide an update on the work programme for the committee.</p>	